

SECTION 8. Effective July 1, 2025, Section 16.0204 of the San Bernardino County Code is amended, to read:

16.0204 Land Use Services Department – Building Inspection and Plan Review – Building and Safety.

All fees fixed by this section are for each identified process. If additional plan reviews and/or additional inspections are required for any project, additional fees will be charged for each additional process that is required.

(a) Building permit fees by square footage: The following establishes building permit fees by square footage of a project which is based on estimated processing time, review time, inspection and average travel hours. For the number of inspections and plan reviews included per permit by square footage, refer to the Construction Fee Schedule Package. Special consideration of fees has been given to repetitive work as well as State/County approved standard plans. The state mandated fees are based on published valuations determined for construction by the International Code Council Building Valuations Tables and are subject to change annually.

- (1) Schedule of fees: See referenced Construction Fee Schedule
- (2) SB1473 Building Standards (California Health & Safety Code)
- (3) SB861 Strong Motion Instrumentation Program (California Public Resources Code Fee)
- (4) AB1379 Certified Access Specialist Program (California Gov't Code)

(b) Electrical permit fees: Any person filing an application for a permit to do electrical construction only shall pay a fee according to the following schedule at the time of filing. All electrical permits include two inspections. Additional inspections will be charged a re-inspection fee. An intake processing fee, set forth at Section 16.0204(i)(1), shall be applied to each electric permit.

- (1) Residential:
 - (A) Meter change out and upgrades only..... \$189.00
 - (B) New wire or rewire \$302.00

1	(C)	Meter reset.....	\$189.00
2	(I)	Each additional meter reset at the same address	\$38.00
3	(D)	Temporary power with span poles	\$151.00
4	(E)	All other residential electrical work not listed in Section	
5		16.0204(b)(1)	\$151.00
6	(2)	Non-Residential:	
7	(A)	Meter change out and upgrades only.....	\$189.00
8	(B)	New wire or rewire:	
9	(I)	Less than or equal to 5,000 sq. ft.	\$302.00
10	(II)	5,001 sq. ft. and over.....	\$378.00
11	(C)	Meter reset.....	\$189.00
12	(I)	Each additional meter reset at the same address	
13		\$38.00
14	(D)	Temporary power span poles.....	\$151.00
15	(E)	All other non-residential electrical work not listed in Section	
16		16.0204(b)(2)	\$189.00
17	(3)	Plan review fees: Where no plan review fee is charged under Section	
18		16.0204(b) and an electrical plan is required to be submitted, a plan review	
19		fee shall be paid at the time of submitting plans and specifications for	
20		review which includes one review and a re-check. Additional reviews will	
21		be charged a plan review re-submittal fee.	
22	(A)	Plan review	\$226.00
23	(c)	Plumbing permit fees: Any person filing an application for a permit to do plumbing	
24		work only shall pay a fee, according to the following schedule, at the time of filing. All	
25		plumbing permits include two inspections. Additional inspections will be charged a re-	
26		inspection fee. An intake processing fee, set forth at Section 16.0204(i)(1), shall be	
27		applied to each plumbing permit.	
28	(1)	Residential:	

NOTE: California Building Code (CBC) R-1 and R-2 categories shall be excluded from residential category.

(A) Fixture or traps including water drainage piping and backflow protection:

(I) 10 fixtures or less \$151.00

(II) 11 to 25 fixtures..... \$189.00

(III) 26 fixtures or more \$227.00

(B) Sewer Line:

(I) Each sewer line \$151.00

(II) Each private sewer lift station or sump pump \$151.00

(C) Septic system including tank, cesspool and leach fields:

(I) Plan review..... \$181.00

(II) Permit Fee..... \$189.00

(D) Each water heater \$151.00

(E) Gas meter reset: \$151.00

(I) Each additional gas meter reset at same address
\$38.00

(F) Gas lines:

(I) 10 or less..... \$151.00

(II) 11 or more..... \$189.00

(G) All other residential plumbing work not listed in Section 16.0204(c)(1):

(I) 10 items or less \$151.00

(II) 11 to 25 items..... \$189.00

(III) 26 items or more \$227.00

(2) Non-Residential:

NOTE: CBC R-1 and R-2 categories shall be included in non-residential category.

1	(A)	Fixtures or traps including water drainage piping and	
2		backflow protection:	
3	(I)	10 fixtures or less	\$151.00
4	(II)	11 to 25 fixtures.....	\$189.00
5	(III)	26 to 50 fixtures.....	\$227.00
6	(IV)	51 fixtures or more	\$378.00
7	(B)	Sewer line:	
8	(I)	Each sewer line	\$151.00
9	(II)	Each private sewer lift station or sump pump	\$151.00
10	(C)	Septic system including tank, cesspool and leach fields:	
11	(I)	Plan review.....	\$272.00
12	(II)	Permit fee.....	\$189.00
13	(D)	Each water heater.....	\$151.00
14	(E)	Gas meter reset	\$151.00
15	(I)	Each additional gas meter reset at the same	
16		address	\$38.00
17	(F)	Gas lines:	
18	(I)	10 or less.....	\$151.00
19	(II)	11 or more.....	\$189.00
20	(G)	Industrial waste pre-treatment interceptors, including traps	
21		and vents	\$151.00
22	(H)	All other non-residential plumbing work not listed in Section	
23		16.0204(c)(2):	
24	(I)	10 items or less	\$151.00
25	(II)	11 to 25 items.....	\$189.00
26	(III)	26 to 50 items.....	\$227.00
27	(IV)	51 items or more	\$302.00
28	(3)	Plan review fees: Where no plan review fee is charged pursuant to Section	

- 1 16.0204(c) and a plumbing plan is required to be submitted, a plan review
2 fee shall be paid at the time of submitting plans and specifications for
3 review which includes one review and a re-check. Additional reviews will
4 be charged a plan review re-submittal fee.
- 5 (A) Plan review \$226.00
- 6 (d) Mechanical permit fees: Any person filing an application for permit to do
7 mechanical construction only shall pay a fee, according to the following schedule, at the
8 time of filing. All mechanical permits include two inspections. Additional inspections
9 will be charged a re-inspection fee. An intake processing fee, set forth at Section
10 16.0204(i)(1), shall be applied to each mechanical permit.
- 11 (1) Residential:
- 12 (A) HVAC change out only..... \$151.00
- 13 (B) Wall heater, floor furnace, radiant heat and all other heating
14 elements \$151.00
- 15 (C) All other residential mechanical work not listed in Section
16 16.0204(d)(1) \$151.00
- 17 (2) Non-Residential:
- 18 (A) HVAC change out only..... \$189.00
- 19 (B) Boilers, all BTUs \$302.00
- 20 (C) Wall heater, floor furnace, radiant heat and all other heating
21 elements \$151.00
- 22 (D) All other non-residential mechanical work not listed in Section
23 16.0204(d)(2) \$151.00
- 24 (3) Plan review fees: Where no plan review fee is charged pursuant to Section
25 16.0204(d) and a mechanical plan is required to be submitted, a plan
26 review fee shall be paid at a time of submitting plans and specifications
27 for review which includes one review and a re-check. Additional reviews
28 will be charged a plan review resubmittal fee.

1 (A) Plan review fee \$226.00

2 (e) Grading permit fees: Any person requesting review of grading and erosion plans
3 or filing an application for a grading permit shall pay a fee at the time of filing according
4 to the schedule below together with the fee required by Section 16.0215D(c). An intake
5 processing fee is already included in the grading permit fees listed below. The fee for
6 additional grading beyond that approved by a valid and current grading permit and/or
7 plan review shall be the difference between the fee paid for the original permit and/or
8 plan review and the fee required for the entire grading project.

9 When there are both excavation (cut) and embankment (fill) grading activities of
10 one hundred (100) cubic yards or more on the same site, the fee shall be based upon
11 the total activity volume (cubic yardage).

12 Separate permits and fees shall apply to retaining walls as indicated in Section
13 16.0204(h). There shall be no separate charges for standard terrace drains and similar
14 facilities.

15 (1) Residential grading fees:

16 (A) Permit fee:

17 (I) 100 - 1,000 cubic yards \$642.00 for first 100 cubic
18 yards

19plus \$8.44 for each additional 100 cubic yards

20or fraction thereof with a maximum fee of \$718.00

21 (II) 1,000.1 - 10,000 cubic yards \$718.00 for first 1,000
22 cubic

23yards plus \$8.44 for each additional 1,000 cubic
24 yards or fraction thereof with a maximum fee of
25 \$794.00

26 (III) 10,000.1 - 100,000 cubic yards \$794.00 for first
27 10,000

28 cubic yards plus \$16.78 for each additional 10,000

1 cubic
2 yards or fraction thereof with a maximum fee of
3 \$945.00

4 (IV) Over 100,000 cubic yards\$945.00 for first 100,000
5 cubic
6yards plus \$16.78 for each additional
7 100,000 cubic yards or fraction thereof

8 **NOTE:** Less than 100 cubic yards has no charge.

9 (2) Non-Residential grading:

10 (A) Permit fee:

11 (I) 100 - 1,000 cubic yards\$719.00 for first 100 cubic
12 yards

13plus \$8.33 for each additional 100 cubic yards
14or fraction thereof with a maximum fee of \$794.00

15 (II) 1,000.1 - 10,000 cubic yards\$794.00 for first 1,000
16 cubic

17yards plus \$8.33 for each additional 1,000 cubic
18 yards or fraction thereof with a maximum fee of
19 \$869.00

20 (III) 10,000.1 - 100,000 cubic yards\$869.00 for first
21 10,000

22 cubic yards plus \$12.56 for each additional 10,000
23 cubic

24yards or fraction thereof with a maximum fee of \$982.00

25 (IV) Over 100,000 cubic yards\$982.00 for first 100,000 cubic
26yards plus \$29.44 for each additional

27 100,000 cubic yards or fraction thereof

28 **NOTE:** Less than 100 cubic yards has no charge.

- 1 (f) Erosion and sediment control permit and fees: Land clearing or other land
2 disturbing activity without grading or building permit shall obtain an erosion and
3 sediment control permit. Permit fee shall be paid at the time of filing according to the
4 following schedule together with the fee required by Section 16.0215D(d). All erosion
5 and sediment control permits include two plan reviews and two inspections. Additional
6 inspections will be charged a re-inspection fee and additional reviews will be charged a
7 plan review re-submittal fee. An intake processing fee is already included in the erosion
8 and sediment control permit fees listed below.
- 9 (1) Residential:
- 10 (A) Permit fee..... \$359.00
- 11 (2) Non-Residential:
- 12 (A) Permit fee..... \$359.00
- 13 (g) Geotechnical and geology reports: An intake processing fee, set forth in Section
14 16.0204(i)(1), shall be applied to each report or review requested in this section.
- 15 (1) Geotechnical report review fee:
- 16 (A) 1 to 4 lots..... \$1,374.00
- 17 (B) 5 or more lots \$2,290.00
- 18 (2) Geology report review..... \$1,374.00
- 19 (3) Compaction report review/Hydro-collapsible soils report review:
- 20 (A) 1 lot \$344.00
- 21 (B) 2 to 4 lots \$458.00
- 22 (C) 5 or more lots \$573.00
- 23 (4) Geology investigation \$916.00
- 24 (h) Retaining walls, walls and fences: An intake processing fee, set forth in Section
25 16.0204(i)(1), shall be applied to each permit in Section 16.0204(h)(3). All fees in
26 Section 16.0204(h)(3) include one inspection and additional inspections will be charged
27 a re-inspection fee.
- 28 (1) Residential masonry/retaining walls....See referenced Construction

1 Fee Schedule
2	(2) Non-residential masonry/retaining wallsSee referenced
3	Construction
4 Fee Schedule
5	(3) Chain link, wood and/or wrought iron fencing:
6	(A) Residential \$113.00
7	(B) All others \$189.00
8	(i) Miscellaneous permit, inspection and plan review fees: Schedule of fees not
9	otherwise provided for are located in this section. An intake processing fee, set forth in
10	Section 16.0204(i)(1), shall be applied to each miscellaneous permit.
11	(1) Intake processing fee..... \$57.00
12	NOTE: This fee shall be applied to each permit prescribed by this
13	schedule. Special consideration of this fee will be given to projects
14	with any combination of electrical, mechanical, and/or plumbing
15	under one permit number.
16	(2) Miscellaneous inspection..... \$227.00
17	NOTE: This fee shall be applied to an inspection that is not covered
18	under any other permit in Section 16.0204.
19	(3) Field Investigation:
20	(A) Conversion of Recreational Cabin to Single Family
21	Residence \$302.00
22	(B) Miscellaneous Field Investigation \$151.00
23	(4) Work commencing before permit issuance cost shall equal to the
24	cost
25of the permit for the work being completed.
26	(5) Application to become a certified fabricator to work within
27	unincorporated San Bernardino County..... \$272.00
28	(A) Renewal of or modification to an approved fabricator

1	application.....	\$91.00
2	(6) Standard plans (expires with adoption of new code):	
3	(A) Single family residence ...see (R-3) Model, First Master Plan	
4 referenced in Construction Fee Package	
5	(B) Pools.....	\$181.00
6	(C) Revision to standard plans.....	\$136.00
7	(D) Accessory Structures	See referenced
8 Construction Fee Schedule	
9	(E) Re-establish a standard plan	\$181.00
10	(7) Service charge for cash deposits and other sureties	\$158.00
11	(8) Re-roofs:	
12	(A) Residential (with detached or attached garage).....	\$227.00
13	(B) Accessory Structures	\$227.00
14	(C) All others	\$302.00
15	(9) Illuminated and non-illuminated sign:	
16	(A) Monument/pole 30 feet in height or less	\$279.00
17	(B) Monument/pole over 30 feet in height.....	\$317.00
18	(C) All wall signs	\$279.00
19	(10) Additional re-inspection fee.....	\$227.00 per inspection
20	(11) Inspection cancellation: no notice or same day of scheduled	
21	inspection.....	\$104.00
22	(12) Additional plan review, re-submittals	\$272.00 per submittal
23	(13) Revision to approved plan (includes one plan check and a	
24	recheck).....	\$272.00 per submittal
25	(14) Recognized third party/state approved or San Bernardino County	
26	standard plans:	
27	(A) Plan review	\$181.00
28	(B) Permit fee.....	See referenced Construction Fee Schedule

1	(15)	Release of notice of action (each release).....	\$114.00
2	(16)	Business license inspection	\$302.00
3	(17)	Expedited plan review.....	1.5 times the cost of regular plan review
4	(18)	Inspections during off-hours (minimum 2 hour charge).. Actual Cost	
5		per Section 16.0228
6	(19)	Day care home-family inspection	\$362.00
7	(20)	Addressing:	
8	(A)	Owner-initiated address changes.....	\$342.00
9	(B)	Written verification of address, full distribution	\$114.00
10	(C)	Subdivision addressing	\$35.00 per lot
11	(21)	Review for re-issuance of or change to a Certificate of Occupancy	
12		where no permit is otherwise required or OSHPD Certification when	
13		requested by the applicant.....	\$356.00
14	(22)	Antenna or cell tower:	
15	(A)	Modification to an existing antenna or cell tower.....	\$536.00
16	(B)	New antenna or cell tower.....	\$694.00
17	(C)	Equipment shelter	\$400.00
18	(23)	Storage racks:	
19	(A)	Simple – 20 feet in heights and a single height racking	
20		system.....	\$891.00
21	(B)	Complex – over 20 feet in height and/or multiple height/level	
22		racking system	\$1,389.00
23	(24)	Demolition (Complete removal of structure and foundation. This	
24		includes the removal of water lines, sewer lines, gas lines and the	
25		demolition of any septic systems and wells.)	
26	(A)	Residential	\$227.00
27	(B)	Non-residential	\$227.00
28	(25)	Damage Assessment Report.....	\$227.00

- 1 (26) Residential alteration (R-3 Single Family Dwelling (SFR) only) Note:
2 A residential alteration can be any combination of permit fee items
3 related to electrical, mechanical, plumbing or other single family
4 home rehabilitation. Please refer to the Alteration Worksheet for a
5 list of items that apply. An intake processing fee is already included
6 in the permit fees listed below.
- 7 (A) Minor – 0% to 25% of total sq. ft. of the SFR, or 3 different
8 items \$403.00
- 9 (B) Moderate – 25.01% to 50% of total sq. ft. of the SFR, or 6
10 different items \$806.00
- 11 (C) Major – 50.01% to 90% of total sq. ft. of the SFR, or 7
12 different items \$1,451.00
- 13 (D) Each additional item added from Alteration Worksheet
14 includes 2 half hour inspections \$139.00
- 15 (27) Cargo container(s) for storage only:
- 16 (A) Permit fee:
- 17 (I) 1 to 3 units..... \$151.00
- 18 (II) 4 to 6 units..... \$302.00
- 19 (III) 7 or more units \$453.00
- 20 (B) Plan review fee \$181.00
- 21 (j) Permit fee for swimming pools: The building permit fee for new swimming pools
22 includes plan review fees as shown below and all inspection fees for all phases of the
23 construction including permit issuance fees, electrical permit fees, mechanical permit
24 fees, plumbing permit fees and solar energy permit fees. An intake processing fee, set
25 forth in Section 16.0204(i)(1), shall be applied to each swimming pool, spa and/or hot
26 tub permit fees listed below. Note: These fees are in addition to the fee prescribed in
27 Section 16.0213B for commercial swimming pools, spas and/or hot tubs:
- 28 (1) Swimming pools accessory to single-family dwellings:

1	(A)	With a standard plan	\$619.00
2	(B)	With other than a standard plan	\$710.00
3	(2)	All other swimming pools:	
4	(A)	With a standard plan	\$695.00
5	(B)	With other than a standard plan	\$785.00
6	(3)	Spas and/or hot tubs.....	\$317.00
7	(4)	Plan review fee only when included with other than a standard plan	
8		review	\$181.00
9	(k)	Solar Energy Systems: Plans are required to be submitted for the solar energy	
10		system. The review fee shall be paid at the time of submitting plans and specifications	
11		for review and the permit fee shall be paid at the time of permit issuance. An intake	
12		processing fee, set forth in Section 16.0204(i)(1), shall be applied to each solar energy	
13		system permit. However, the intake processing fee will be waived for Sections	
14		16.0204(k)(1), 16.0204(k)(2), and 16.0204(k)(3).	
15	(1)	15KW or less photovoltaic systems for single family residential –	
16		roof mount system:	
17	(A)	Plan review	\$215.00
18	(B)	Permit fee.....	\$226.00
19	(2)	For photovoltaic systems for single family residential above 15KW	
20		– roof mount system:	
21	(A)	Plan review	\$225.00 plus \$15.00 per each
22	additional kilowatt above 15KW	
23	(B)	Permit fee.....	\$225.00
24	(3)	Photovoltaic systems for single family residential – ground mounted	
25		system:	
26	(A)	Plan review - 15KW or less	\$225.00
27	(B)	Plan review – above 15KW	\$225.00 plus \$15.00 per each
28	additional kilowatt above 15KW	

- 1 (C) Permit fee..... \$225.00
- 2 (4) Solar water heating systems:
- 3 (A) Plan review \$166.00
- 4 (B) Permit fee..... \$213.00
- 5 (5) Commercial rooftop or ground mount solar energy:
- 6 (A) Permit fee:
- 7 (I) 0 – 50 Kilowatts..... \$355.00
- 8 (II) 50.01 – 250 Kilowatts\$355.00 for the first 50 Kilowatts
- 9 plus \$1.07 for each additional Kilowatt or
- 10 fraction thereof for a maximum fee of \$568.00
- 11 (III) Over 250 Kilowatts \$568.00 for the first 250 Kilowatts
- 12 plus \$1.42 for each additional Kilowatt or
- 13 fraction thereof for a maximum fee of \$852.00
- 14 (B) Plan Review Fee:
- 15 (I) 0 – 50 Kilowatts..... \$332.00
- 16 (II) 50.01 – 250 Kilowatts\$332.00 for the first 50 Kilowatts
- 17 plus \$1.66 for each additional Kilowatt or
- 18 fraction thereof for a maximum fee of \$664.00
- 19 (III) Over 250 Kilowatts \$664.00 for the first 250 Kilowatts
- 20 plus \$2.91 for each additional Kilowatt or
- 21 fraction thereof for a maximum fee of \$1,245.00
- 22 (6) Commercial Solar Farms Actual cost
- 23 (A) Initial deposit..... \$3,910.00
- 24 (I) Manufactured buildings or mobile homes: An intake processing fee, set forth in
- 25 Section 16.0204(i)(1), shall be applied to each manufactured building or mobile home
- 26 permit fee.
- 27 (1) Mobile home site preparation (includes plan review and permit
- 28 inspection for septic system, electrical and water line

1	installation).....	\$468.00
2	(2) Commercial coach installation (includes accessibility review)	
3	\$559.00	
4	(3) Foundation Systems:	
5	(A) Permit fees:	
6	(I) Earthquake Bracing Systems (ERBS) for State	
7	Approved Plans (SPA)	\$264.00
8	(II) Foundation plan with a SPA	\$264.00
9	(III) Foundation plan without SPA	\$264.00
10	(B) Plan review:	
11	(I) Without a SPA.....	\$272.00
12	(II) All other with SPA.....	No Fee
13	(m) Land use compliance: An intake processing fee, set forth in Section	
14	16.0204(i)(1), shall be applied to each land use compliance permit.	
15	(1) Temporary structure permit:	
16	(A) Initial application	\$279.00
17	(B) Annual renewal	\$242.00
18	(C) Temporary RV site/temporary office trailer.....	\$242.00
19	(D) Manufactured homes/commercial coaches.....	\$559.00
20	(E) Temporary sales lot.....	\$370.00
21	(2) Special use permit for dependent housing:	
22	(A) Biennial renewal.....	\$261.00
23	(3) Document recordation fee	Actual Cost
24		
25		
26		
27		
28		

SECTION 22. Effective July 1, 2025, Section 16.0215A of the San Bernardino County Code is amended, to read:

16.0215A Land Use Services Department - Development Review - Planning

All fees fixed by this section are for each identified process; additional fees shall be for each required additional process.

(a) Agricultural Preserve and Land Conservation Contracts:

- (1) (A) Establish, disestablish or reduce an agricultural preserve including a General Plan Amendment and establish or cancel a land conservation contract.....Actual Cost
- (B) Initial deposit..... \$7,724.00
- (2) (A) Establish or cancel a land conservation contract within an existing agricultural preserveActual cost
- (B) Initial deposit..... \$3,218.00
- (3) Non-renewal of a land conservation contract..... \$876.00

(b) Certificate of Compliance:

- (1) For property subdivided after March 4, 1972 \$2,928.00

NOTE: See Section 16.0215B(l)(1) for property subdivided before March 4, 1972.

- (2) (A) Subdivisions of 5 or more lotsActual cost
- (B) Initial deposit..... \$6,436.00

(c) Development Code Amendment - Applicant:

- (1) InitiatedActual cost
- (2) Initial deposit..... \$4,023.00

(d) Environmental Review:

- (1) (A) Environmental impact report and related documents (coordination, preparation, and processing).....Actual cost
- (B) Initial deposit..... \$16,200.00
- (2) (A) Environmental review (non-land use application).....Actual cost

1	(B)	Initial deposit	\$3,348.00
2	(3) (A)	Environmental review (for exemptions)	\$280.00
3	(4) (A)	Mitigation monitoring	Actual cost
4	(B)	Initial deposit	\$3,510.00
5	(e)	Annual Mine Inspection and Report:	
6	(1) (A)	Less than 50 acres disturbed	Actual cost
7	(B)	Initial deposit	\$4,228.00
8	(2) (A)	50 acres or more disturbed	Actual cost
9	(B)	Initial deposit	\$5,500.00
10		NOTE: Fifty percent of the initial deposit is due on a date to be determined	
11		by the Department. The remaining 50% of the initial deposit is due on a	
12		date to be determined by the Department.	
13	(f)	Policy Plan Amendment/Specific Plan Amendment:	
14	(1) (A)	Amendment to text or maps	Actual cost
15	(B)	Initial deposit	\$10,800.00
16	(g)	Planned Development:	
17	(1) (A)	Preliminary development plan	Actual cost
18	(B)	Initial deposit	\$14,555.00
19	(2) (A)	Final development plan	Actual cost
20	(B)	Initial deposit	\$14,555.00
21	(h)	Development Project Review:	
22	(1) (A)	Mining and land reclamation plan	Actual cost
23	(B)	Initial deposit	\$11,610.00
24	(2) (A)	Interim Management Plan	Actual cost
25	(B)	Initial deposit	\$1,999.00
26	(3) (A)	Conditional Use Permit	Actual cost
27	(B)	Initial deposit	\$15,249.00
28	(4) (A)	Minor Use Permit	Actual cost

1	(B)	Initial deposit	\$7,797.00
2	(5)	Kaiser Center Specific Plan Site Development	
3		Review	Same as Subsections (3) and
4	(4) above depending on application's qualification	
5	for a Minor Use Permit or Conditional Use Permit	
6	(6)	Site Plan Review	\$3,421.00
7	(7)	Adult Business Regulatory Permit	\$2,928.00
8	NOTE: This permit fee is in addition to any other fees that may be required by		
9	the Development Code.		
10	(8)	(A) Glen Helen Specific Plan Special Use Permit for Interim use	
11		operation	Actual cost
12		(B) Initial deposit	\$7,220.00
13	(9)	Speedway Commerce Center II Specific Plan Precise Development Plan	
14		Review	Same as Subsection (j)(5) below
15	 depending on application's qualification for a	
16	Minor or Major Revision to Approved Action	
17	(10)	Bloomington Business Park Specific Plan Development Plan	
18		Review	Same as Subsection (4) above depending
19	 on application's qualification for a Minor Use Permit	
20	(i)	Subdivision:	
21	(1)	Lot line adjustment	\$2,683.00
22	(2)	(A) Minor subdivision/tentative parcel map	Actual cost
23		(B) Initial deposit	\$9,784.00
24	(3)	(A) Reversion to acreage	Actual cost
25		(B) Initial deposit	\$7,797.00
26	(4)	(A) Tentative tract	Actual cost
27		(B) Initial deposit	\$15,249.00
28	(5)	(A) Vesting tentative map	Actual cost

1	(B)	Initial deposit	\$16,092.00
2	(6)	Lot merger	\$1,615.00
3		NOTE: This fee is in addition to any fees charged by the Department of	
4		Public Works under Section 16.0215B(m).	
5	(j)	Other:	
6	(1)	Policy Plan and Development Code interpretation.....	\$1,123.00
7	(2)	Landscape plans.....	Actual Cost
8	(A)	Initial deposit:	
9	(I)	Multi-family residential and nonresidential	\$2,312.00
10	(II)	Single-family residential.....	\$963.00
11	(3)	Licensing reviews:	
12	(A)	Record review	\$279.00
13	(B)	ABC letter of convenience or necessity.....	\$840.00
14	(4)	Variances:	
15	(A)	Major variance	\$2,149.00
16	(B)	Minor variance	\$856.00
17	(5)	Revisions to approved actions	Actual cost
18	(A)	Initial deposit:	
19	(I)	Major revisions	\$3,456.00
20	(II)	Minor revisions	\$1,188.00
21	(6)	(A) Specific plan.....	Actual cost
22	(B)	Initial deposit	\$25,912.00
23	(7)	Public hearing fee for average cost items only	\$2,436.00
24	(8)	(A) Condition compliance check	Actual cost
25	(B)	Initial deposit.....	\$1,080.00
26	(9)	Temporary special event application review and processing:	
27	(A)	Minor event:	
28	(I)	Minor event (anticipated attendance of 500 to 5,000	

1		persons per day) or a community celebration	
2		regardless of anticipated attendance over 500	
3		persons per day.....	Actual cost
4	(II)	Initial deposit	\$643.00
5	(B)	Major event:	
6	(I)	Major event (anticipated attendance over 5,000	
7		persons per day, or an off-road vehicle race with	
8		anticipated attendance of over 500 persons	
9		per day)	Actual cost
10	(II)	Initial deposit	\$2,448.00
11	(C)	Renewal of a previously approved Local Community	
12		Sponsored yearly event:	
13	(I)	Minor event	\$629.00
14	(II)	Major event	\$1,682.00
15	(10)	Transfer ownership for Mining Reclamation Plan and/or	
16		Conditional Use Permit	\$1,215.00
17	(11) (A)	Accessory wind energy system review greater than	
18		35 feet in height	\$1,330.00
19	(12) (A)	Development agreement.....	Actual cost
20	(B)	Initial deposit.....	\$3,596.00
21	(13)	Zoning certification.....	\$104.00
22	(14)	Temporary use permits:	
23	(A)	Minor (sales office, design centers, model homes, interim	
24		operation of outside storage display)	\$340.00
25	(B)	Major (interim operations of activities requiring a Conditional	
26		Use Permit or Minor Use Permit)	\$2,108.00
27	C)	Mining Activities:	
28	(I)	One acre limit and provided SMARA Section 2714(d)	

1	is not exceeded.....	Actual cost
2	(II) Initial deposit	\$1,804.00
3	(15) Bond processing	\$397.00
4	(16) Compatibility determination.....	\$178.00
5	(17) Hillside grading	\$561.00
6	(18) Residential Care Facilities Permit	\$561.00
7	(19) (A) Reasonable Accommodation for a Residential Care	
8	Facility.....	Actual cost
9	(B) Initial deposit	\$1,169.00
10	(20) Sign permits:	
11	(A) Reface existing sign	\$207.00
12	(B) Sign permits – single new sign.....	\$421.00
13	(C) Sign location plan – subdivisions and commercial	
14	complexes.....	\$622.00
15	(D) Sign location plan – referred to the Planning	
16	Commission	Actual Cost
17	(21) (A) Certificate of land use compliance	Actual cost
18	(B) Initial deposit.....	\$1,753.00
19	(k) Concurrently Filed Applications:	
20	(1) (A) Any combination of concurrently filed applications pertaining	
21	to the same project where one or more is an actual cost	
22	application.....	Actual cost
23	(B) Initial deposit.....	Highest individual deposit plus
24	33% of all other applications
25	(2) Any combination of concurrently filed average	
26	cost applications	Highest individual fee plus
27	75% of all other individual fees
28	(l) Planning zoning verification	\$88.00

1	SECTION 24. Effective July 1, 2025, Section 16.0215C of the San Bernardino
2	County Code is amended, to read:
3	16.0215C Land Use Services Department - Development Review - Code
4	Enforcement/Fire Hazard Abatement.
5	(a) Enforcement Fees:
6	(1) Business and special licenses and regulations:
7	(A) Peddler and secondhand dealer \$356.00
8	(B) Hotel/Motel Operator:
9	(I) Initial application and license..... \$113.00
10	(II) Annual renewal..... \$105.00
11	(C) Rental dwelling unit:
12	(I) Initial application and license..... \$87.00
13	(II) Annual renewal..... \$87.00
14	(D) Massage Clinics:
15	(I) Initial application and license..... \$115.00
16	(II) Annual Renewal \$91.00
17	(E) Bingo Games:
18	(I) Traditional Bingo (Initial application and initial license
19	and annual renewal)..... \$50.00
20	(II) Remote Caller Bingo:
21	(1) Initial application and license \$115.00
22	(2) Annual renewal..... \$91.00
23	(F) Adult Business Performers and Non-Performers:
24	(I) Initial application and license..... \$115.00
25	(II) Annual Renewal \$91.00
26	(III) Relocation and/or second location \$75.00
27	(2) On-site extension bond fee \$328.00
28	(3) Permit appeals (Subsections 16.0215C(a)(1) through (2) only).... \$388.00

1	(4)	Special use permits:	
2	(A)	Home occupation:	
3	(I)	Initial permit application	\$594.00
4	(II)	Biennial renewal	\$423.00
5	(B)	Keeping of exotic animals:	
6	(I)	Initial application	\$594.00
7	(II)	Annual renewal	\$395.00
8	(C)	Private kennels:	
9	(I)	Initial permit application	\$594.00
10	(II)	Annual renewal	\$395.00
11	(D)	Special uses (other):	
12	(I)	Initial application	\$594.00
13	(II)	Annual renewal	\$395.00
14	(E)	Short-term private home rental new or renewal with changes:	
15	(I)	Permit application	\$600.00
16	(II)	Permit Fee	\$285.00
17	(F)	Short-term private home rental renewal, no changes:	
18	(I)	Permit application	\$550.00
19	(II)	Modifications to permit outside of renewal	\$60.00
20	(G)	Surrounding property owner notification fee (applicable to new	
21		and renewal permits or changes in management information or	
22		occupancy)	\$259.00
23	(H)	Noise monitoring device one-time fee credit (credit to be	
24		applied to fees in Subsection 16.0215C(a)(4)(E)(I) and (F)(I)	
25		only)	\$150.00
26	(5)	Public request for vehicle abatement and removal plus actual cost of	
27		removal	\$370.00
28	(6)	Special inspection	\$312.00/hour

- 1 (7) Emergency abatements.....Actual cost plus administrative cost
- 2 (8) Appeal Fee – Written orders, surrounding property owner
- 3 notifications, and short-term rental approvals, denials, suspensions
- 4 and revocations \$100.00
- 5 (b) Demolition/Rehabilitation Program Fees:
- 6 (1) Demolition/Rehabilitation Enforcement – Case Processing \$637.00
- 7 (A) Demolition/Rehabilitation Enforcement Inspection \$260.00/hour
- 8 (B) Demolition/Rehabilitation Enforcement – Annual
- 9 Maintenance Inspection \$280.00/inspection
- 10 (c) Fire Hazard Abatement Fees:
- 11 (1) Inspection, Documentation and Processing of Non-Compliant
- 12 Parcels..... \$197.00/parcel
- 13 (2) Contiguous Parcel Abatement – Non-Compliant Parcels\$79.00/parcel
- 14 (3) Special Inspection or Case Closure Fee.....\$82.00/parcel
- 15 (4) Contiguous Parcel Abatement – Request by Owner.....\$47.00/parcel
- 16 (5) Abatement fieldwork by County crew:
- 17 (A) Two-person crew/minimum one hour \$294.00/hour
- 18 (B) Three-person crew/minimum one hour \$382.00/hour
- 19 (C) Four-person crew/minimum one hour \$469.00/hour
- 20 (6) Warrant Procurement and Servicing \$298.00
- 21 (d) Delinquency provisions:
- 22 (1) Immediately on delinquency, a \$23.00 delinquency fee shall be added to
- 23 each of the Code Enforcement fees.
- 24 (2) Immediately on delinquency, a \$23.00 delinquency fee shall be added to
- 25 Fire Hazard Abatement fees.
- 26 (e) Administrative Service Fees for Code Enforcement:
- 27 (1) Placement of lien or Notice of Action\$211.00/parcel
- 28 (2) Escrow Demand Request, Title or property profile search, review,

1	and notification to interested parties	\$142.00/hour plus actual cost
2 of title or property profile report	
3	(f) Administrative Services Fees for Fire Hazard Abatement:	
4	(1) Placement of lien	\$211.00/parcel
5	(2) Appeals Hearing Filing Fee.....	\$100.00
6	(3) Escrow Demand Request, Title or property profile search, review	
7	and notification to interested parties	\$142.00/hour plus actual cost
8 of title or property profile report	
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SECTION 25. Effective July 1, 2025, Section 16.0215D of the San Bernardino County Code is added, to read:

16.0215D Land Use Services Department - Development Review - Land Development.

All fees fixed by this section are for each identified process; additional fees shall be for each required additional process.

(a) Street Improvement Plan:

(1) Plan reviewActual cost

Initial Deposit on sheet review:

(A) Single family..... \$1,827.00

(B) Others \$2,686.00

NOTE: As part of the street improvement plan, the applicant shall pay the actual cost for all work associated with the street improvement plan. "Review" includes, but is not limited to, attendance at meetings, including any pre-submittal meetings, related to the street improvement plan, review of the street improvement plan itself, and the review of any modifications to the street improvement plan. "Others" include, but are not limited to, any subdivisions, Conditional Use Permit, Minor Use Permit, Site Plan Permit, Planned Development, any public school or any state or federal related projects that require an approved street improvement plan by Land Development. Actual costs shall be deducted from the initial deposit.

(2) Request for waiver or modification of street dedication and/or street improvements \$1,135.00

(3) Appeal for request for waiver or modification of required street dedication or street improvement plan..... \$1,479.00

(b) Other Development Project Application Reviews:

(1) Single Family Residence Review:

(A) Drainage related requirements..... \$183.00

1	(B)	Road related requirements.....	\$183.00
2	(2)	(A) Drainage study plan review.....	Actual cost
3	(B)	Initial deposit.....	\$810.00
4	(3)	(A) Water Quality Management Plan Review.....	Actual cost
5	(B)	Initial deposit.....	\$2,862.00
6	(4)	(A) Post Construction Measures Plan.....	Actual cost
7	(B)	Initial Deposit	\$756.00
8	(5)	(A) Elevation Certificate Review (per certificate).....	\$788.00
9	(c)	Grading plan review fees: Any person requesting review of grading and erosion	
10		plans or filing an application for a grading permit shall pay a fee at the time of filing	
11		according to the schedule below together with the fee required by Section 16.0204(e).	
12		All grading plan review fees include one review and a re-check. Additional reviews will	
13		be charged a plan review re-submittal fee. An intake processing fee is already included	
14		in the grading permit fees listed below. The fee for additional grading beyond that	
15		approved by a valid and current grading permit or original plan review shall be the	
16		difference between the fee paid for the original plan review and the fee required for the	
17		entire grading project.	
18		When there are both excavation (cut) and embankment (fill) grading activities of	
19		one hundred (100) cubic yards or more on the same site, the fee shall be based upon	
20		the total activity volume (cubic yardage).	
21		Separate permits and fees shall apply to retaining walls as indicated in Section	
22		16.0204(h). There shall be no separate charges for standard terrace drains and similar	
23		facilities.	
24	(1)	Preliminary grading review fee:.....	\$608.00
25	(2)	Residential grading fees:	
26	(A)	Plan review fee:	
27	(I)	100 - 1,000 cubic yards	\$599.00 for first 100 cubic
28		yards	

- 1plus \$10.80 for each additional 100 cubic yards
2or fraction thereof with a maximum fee of \$696.00
3 (II) 1,000.1 - 10,000 cubic yards\$696.00 for first 1,000
4 cubic
5yards plus \$21.72 for each additional 1,000 cubic
6 yards or fraction thereof with a maximum fee of
7 \$892.00
8 (III) 10,000.1 - 100,000 cubic yards\$892.00 for first
9 10,000
10 cubic yards plus \$32.64 for each additional 10,000
11 cubic
12 yards or fraction thereof with a maximum fee of
13 \$1,185.00
14 (IV) Over 100,000 cubic yards . \$1,185.00 for first 100,000 cubic
15yards plus \$43.44 for each additional
16 100,000 cubic yards or fraction thereof
17 **NOTE:** Less than 100 cubic yards has no charge.
18 (3) Non-Residential grading:
19 (A) Plan review fee:
20 (I) 100 - 1,000 cubic yards\$844.00 for first 100 cubic
21 yards
22plus \$10.80 for each additional 100 cubic yards
23or fraction thereof with a maximum fee of \$941.00
24 (II) 1,000.1 - 10,000 cubic yards \$941.00 for first 1,000
25 cubic
26yards plus \$21.72 for each additional 1,000 cubic
27 yards or fraction thereof with a maximum fee of \$1,137.00
28 (III) 10,000.1 - 100,000 cubic yards\$1,137.00 for first

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1	recheck)..... 1/4 of the original fee per submittal
2	(4) Expedited plan review..... 1.5 times the cost of regular plan review
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SECTION 38. Effective July 1, 2025, Section 16.0228 of the San Bernardino County Code is amended, to read:

16.0228 Land Use Services Department - Miscellaneous Services.

(a) Appeals:

NOTE: These fees apply to average cost jobs, or for appeals filed by someone other than the applicant. Appeals by the applicant of actual cost jobs will be charged to the actual cost job. When an appeal of an actual cost application is filed by someone other than the applicant, the appellant will file the stated fee and actual costs in excess of the appeal fee will be charged to the actual cost job.

- (1) Appeals to the Planning Commission \$1,615.00
- (2) Appeals to the Board of Supervisors - Planning Division..... \$1,287.00
- (3) Appeals to Building and Safety Board of Appeal \$1,331.00
- (4) Appeals to Physically Disabled Access Board of Appeal..... \$1,416.00

(b) Copying:

- (1) Map and building construction plan copies Based on private
.....vendor charges
- (2) Certification under seal\$10.00/document
- (3) CD (compact disc) (i.e., Planning Commission)..... \$5.00 each
- (4) Postage Based on post office charges per ounce
- (5) Microfiche and microfilm prints or electronic images of maps:
 - (A) 8½ inches x 11 inches..... \$2.00/page
 - (B) Greater than 8½ inches x 11 inches \$3.00/page
 - (C) Each map size page..... \$3.00/page
 - (D) Electronic map images.....\$1.25/image

NOTE: Sales tax to be applied when applicable.

- (c) Returned check fee \$25.00
- (d) Professional consultation appointment fee\$178.00 per hour

- 1 (e) Other:
- 2 (1) Special projects (projects which do not fit into any other
- 3 defined service and/or for which no fee is established
- 4 elsewhere in this code) Actual cost
- 5 (A) Initial deposit 100% of actual cost
- 6as estimated by the Department
- 7 (2) Collection and processing of fees for other agencies \$33.00
- 8 (3) Extensions of approved average cost applications \$448.00
- 9 (A) Extension of approved actual cost application Actual cost
- 10 (I) Initial deposit \$1,000.00
- 11 **NOTE:** No additional fees will be charged for review of extension request
- 12 for concurrent applications that are part of the same development project.
- 13 **NOTE:** Whenever an approval or a permit extension is requested and the
- 14 project delay was caused solely by reason of the application of a
- 15 governmental law, regulation, ruling, or judgment which legally prevented
- 16 that further carrying on of the project, then Land Use Services Director may
- 17 waive any extension request fee upon proof of facts submitted in writing
- 18 which satisfy the conditions set forth above. Any such waiver shall have no
- 19 bearing on the determination of the merits of the extension request.
- 20 (4) (A) Research for requested information\$10.00/first parcel
- 21 (B) Additional parcel(s)\$5.00/parcel
- 22 (5) (A) Research land use designation provided in
- 23 writing.....\$10.00/first parcel
- 24 (B) Additional parcel(s)\$5.00/parcel
- 25 (6) Special mailing, delivery and handling Based on courier charges
- 26 (7) Notification research and mailing labels \$15.00
- 27 (8) Electronic storage archive fee.....Actual cost
- 28 (f) Security Management Program:

- | | | | |
|----|-----|--|---------------------------|
| 1 | (1) | Subdivision security management: | |
| 2 | (A) | New Securities per project | Actual Cost as defined in |
| 3 | | | Section 16.0228B(a) |
| 4 | (B) | Initial Deposit | \$7,492.00 |
| 5 | (2) | Modification to Subdivision securities accepted prior to July 1, 2011: | |
| 6 | (A) | Management including but not limited to time extensions, | |
| 7 | | partial releases, security reductions, and final releases | |
| 8 | | | Actual Cost |
| 9 | (B) | Initial Deposit | \$3,333.00 |
| 10 | (3) | Foreclosure costs: | |
| 11 | | Projects which have foreclosure authorization will have actual costs | |
| 12 | | tracked by work order. These costs may be recovered as a part of | |
| 13 | | a legal action. | |
| 14 | (4) | Delayed improvement security management: | |
| 15 | | Improvement Deferral Security Management Fee | \$1,360.00 |
| 16 | (g) | Scanning: | |
| 17 | (1) | First scanned page | \$10.00 |
| 18 | (2) | Each additional scanned page..... | \$5.00 |

NOTE: Unless a different fee is authorized in this County Code or by law, a fee shall be charged for the scanning of architectural plans, or similar plans or drawings, for the purpose of submitting electronic plans or drawings to the County for plan review purposes as part of a development permit application or similar application.

SECTION 39. Effective July 1, 2025, Section 16.0228B of the San Bernardino County Code is amended, to read:

16.0228B Land Use Services Department and Department of Public Works - Actual Costs, Deposits, Collection of Applicant's Obligations and Refunds.

This section applies to actual cost projects identified in Sections 16.0204, 16.0215A, 16.0215B, 16.0215C, 16.0215D, 16.0225 and 16.0228.

(a) Actual cost calculation:

Actual cost is the sum of:

- (1) the products of multiplying the time spent on the project by County personnel by the applicable hourly charge rates; and
- (2) mileage and word processing charges; and
- (3) any other costs incurred by the County in processing the project.

(b) Rates:

Hourly charge rates and mileage rates are as follows:

(1) SCHEDULE OF CHARGES – Land Use Services Department:

Personnel Classification	Hourly Charge Rate
(A) Planner I.....	\$144.00
(B) Planner II.....	\$153.00
(C) Planner III.....	\$186.00
(D) Supervising Planner	\$220.00
(E) Building Inspector II.....	\$147.00
(F) Building Inspector III.....	\$165.00
(G) Regional Building Inspector Supervisor	\$203.00
(H) Code Enforcement Officer II.....	\$132.00
(I) Code Enforcement Officer III.....	\$159.00
(J) Code Enforcement Supervisor	\$195.00
(K) Fire Hazard Abatement Officer	\$85.00

1	(L)	Engineering Technician IV	\$146.00
2	(M)	Engineering Technician V	\$183.00
3	(N)	Engineer III.....	\$180.00
4	(O)	Supervising Engineer	\$247.00
5	(P)	Engineering Manager.....	\$319.00
6	(Q)	Engineering Geologist.....	\$229.00
7	(R)	Environmental Compliance Manager	\$282.00
8	(S)	Land Use Technician	\$114.00
9	(T)	Senior Land Use Technician	\$136.00
10	(U)	Office Assistant III	\$84.00
11	(V)	Land Use Technician Supervisor.....	\$157.00
12	(W)	Administrative Supervisor I.....	\$175.00
13	(2)	SCHEDULE OF CHARGES – Department of Public Works:	
14	(A)	Surveyor:	
15		Personnel Classification	Hourly Charge Rate
16	(I)	Engineering Technician II.....	\$92.00
17	(II)	Engineering Technician III.....	\$110.00
18	(III)	Engineering Technician IV	\$133.00
19	(IV)	Engineering Technician V	\$157.00
20	(V)	Land Surveyor	\$168.00
21	(VI)	Office Assistant III	\$80.00
22	(VII)	Supervising Land Surveyor	\$191.00
23	(VIII)	Survey Division Chief	\$263.00
24	(IX)	Survey Party Chief	\$153.00
25	(B)	Transportation:	
26		Personnel Classification	Hourly Charge Rate
27	(I)	Administrative Assistant	\$80.00
28	(II)	Construction Equipment Worker.....	\$92.00

1	(III) Engineer Trainee.....	\$102.00
2	(IV) Engineer I.....	\$150.00
3	(V) Engineer II.....	\$160.00
4	(VI) Engineer III.....	\$158.00
5	(VII) Engineering Manager.....	\$246.00
6	(VIII) Engineering Technician II.....	\$89.00
7	(IX) Engineering Technician III.....	\$115.00
8	(X) Engineering Technician IV.....	\$129.00
9	(XI) Engineering Technician V.....	\$161.00
10	(XII) Equipment Operator.....	\$93.00
11	(XIII) Maintenance and Construction Supervisor I.....	\$98.00
12	(XIV) Maintenance and Construction Supervisor II.....	\$131.00
13	(XV) Office Assistant II.....	\$60.00
14	(XVI) Office Assistant III.....	\$67.00
15	(XVII) Office Specialist.....	\$69.00
16	(XIII) Public Works Operations Superintendent.....	\$159.00
17	(XIX) Public Works Operations Supervisor.....	\$146.00
18	(XX) Senior Equipment Operator.....	\$125.00
19	(XXI) Supervising Engineer.....	\$198.00
20	(XXII) Supervising Land Surveyor.....	\$191.00
21	(XXIII) Supervising Public Works Project Manager.....	\$163.00
22	(C) Solid Waste Management:	
23	Personnel Classification.....	Hourly Charge Rate
24	(I) Engineer III.....	\$146.00
25	(II) Engineer Manager.....	\$237.00
26	(III) Engineering Technician III.....	\$106.00
27	(IV) Engineering Technician IV.....	\$120.00
28	(V) Engineering Technician V.....	\$145.00

1	(VI) Office Assistant II	\$56.00
2	(VII) Office Specialist.....	\$67.00
3	(VIII) Public Works Operations Superintendent.....	\$153.00
4	(IX) Public Works Operations Supervisor.....	\$133.00
5	(X) Recycling Specialist	\$81.00
6	(XI) Solid Waste Programs Administrator.....	\$136.00
7	(XII) Staff Analyst I	\$81.00
8	(XIII) Staff Analyst II	\$99.00
9	(XIV) Supervising Engineer	\$184.00
10	(XV) Supervising Public Works Project Manager.....	\$138.00
11	(3) Consultant fees.....	Based on actual charges
12	(4) Inspection fees.....	Based on actual charges
13	(5) Mileage rate –	
14	Department of Public Works	Current IRS standard mileage rate/mile
15	(c) Deposits for Developer Deposit Accounts and Project Trust Accounts – Land Use	
16	Services Department and Department of Public Works (collectively referred to in	
17	this subsection as “Department”):	
18	An initial deposit is required for each actual cost service or process. The initial	
19	deposit is as specified in the code. If no amount is specified, the initial deposit is	
20	the Department's initial estimate of the actual cost of the service or process. The	
21	Department may revise its estimate at any time during the processing of the	
22	project. If a revised estimate is higher than a previous estimate, the Department	
23	may require an additional deposit. Notice of any required additional deposit shall	
24	be mailed (including e-mail) to the applicant. The notice shall include the date	
25	by which the deposit must be made, and shall inform the applicant that unless	
26	provision for payment is made by the date specified, the application will be	
27	deemed denied without prejudice, without further action by the County.	
28	Notwithstanding Section 86.08.010, any such denial without prejudice is not	

- 1 appealable. Each estimate shall be a good faith attempt to determine the
2 probable actual cost of the service or process, based on the nature of the project,
3 the Department's experience in processing similar services or processes, and
4 applicable rates. Initial deposits and any additional deposits for all services or
5 processes related to a project shall be placed and combined into a Project Trust
6 Account. Such combined deposited funds will be utilized as the source of
7 payment for any flat fee service, security deposit, or actual cost service on that
8 project. In addition, deposits may also be placed in a Developer Deposit
9 Account. Deposited funds in a Developer Deposit Account may be used by an
10 individual or entity to fund various Project Trust Accounts.
- 11 (d) Applicant's obligation to pay actual cost – Land Use Services Department and
12 Department of Public Works:
13 The applicant shall pay the actual cost of the project, regardless of any estimate;
14 except that the applicant is not obligated for costs incurred after the applicant
15 delivers to the Department of Public Works and/or the Land Use Services
16 Department either an unconditional written withdrawal of the application, or a
17 written notice to stop work which includes a waiver of any applicable time limits
18 for processing the application.
- 19 (e) Amounts of \$10.00 or less:
20 Pursuant to Government Code section 29373.1, the applicant shall not be
21 required to pay a balance of \$10.00 or less.
- 22 (f) Additional invoices necessitated by lack of response by the applicant will be
23 charged to the actual cost application.
- 24 (g) Refunds:
25 Refunds of fees collected by the Land Use Services Department and the
26 Department of Public Works shall be made as follows:
27 (1) Except as otherwise provided in this section, any fee collected in error
28 shall be refunded.

- 1 (2) Unused deposit monies on actual cost projects shall be refunded when all
2 charges for the project have been recorded.
- 3 (3) Pursuant to Government Code section 29375.1, the County shall not be
4 required to pay a refund of \$10.00 or less.
- 5 (4) Planning refunds:
- 6 (A) If an application, filed in error due to erroneous staff advice, is later
7 required to be withdrawn, processing fees shall be refunded
8 regardless of the extent of work done in processing the application.
- 9 (B) If the applicant fails to submit required information within the
10 allocated time, or voluntarily withdraws the application before
11 acceptance and before staff work on the projects has commenced,
12 any fee paid, less \$60.00, shall be refunded.
- 13 (C) If the applicant withdraws a Land Use Services Department
14 application during processing, any fee paid, less \$60.00, shall be
15 refunded, except as follows:
- 16 (I) Actual cost applications. All actual costs incurred on an
17 actual cost application shall be deducted from the refund.
- 18 (II) Average cost application. For average cost applications, the
19 following percentages of the fee paid shall be refunded,
20 depending on the state of processing at the time of the
21 withdrawal:
- 22 (i) Application accepted and referrals sent..... 85%
- 23 (ii) Referral response period completed..... 45%
- 24 (iii) Initial staff review or Development Review
25 Committee process completed 25%
- 26 (iv) Staff report prepared and notices of hearing
27 sent or conditions of approval prepared..... 10%
- 28 (v) Planning Commission consideration begun or staff/

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environmental analysis action completed .. No refund

(5) Building and Safety refunds:

- (A) The Building Official will authorize no refund for any project after work has been initiated.
- (B) The Building Official shall not authorize the refunding of any fee paid except upon request by the original permittee not later than one year after the date of fee payment. Any fee paid shall be refunded, less fees paid for any portion of work already initiated and \$60.00 for administration processing time.