



EZOP Planning Checklist ENVIRONMENTAL REVIEW UNRELATED TO PLANNING PROJECT *Information Sheet*

GENERAL INFORMATION

This process is required for all projects and other items that require environmental review in accordance with the California Environmental Quality Act (CEQA) that **are not** associated with a land use application being processed or required by the County.

County Planning staff will review your application and will determine what, if any, type of environmental determination will be required. If an Environmental Impact Report (EIR) is required, staff will contact you to explain the process and costs.

Although your project will not be subject to a County land use review and approval process, you are requested to use the County Land Use Application to initiate this environmental review process.

FEES

Actual Cost Application: See Master Fee Schedule

Actual Cost Initial Deposit. The basic review fees for this application are charged on an "actual cost" basis. Your application money is deposited into an account and the reviewing staff records the time spent processing your application. Your account is then charged for the staff time at rates established by the San Bernardino County Fee Ordinance. You are responsible for all charges made to the account. If account funds are depleted an additional deposit will be required. If an additional deposit is required, it must be paid to allow staff to continue processing. Any failure to pay the required deposit will result in suspension and possible termination of the review process. For more information on fees, please contact County Planning.

Average Cost Application for Notice of Exemption: See Master Fee Schedule

After staff reviews submittal and completes the Notice of Exemption the applicant shall contact the Clerk of the Board to pay and file the Notice of Exemption.

SUBMITTAL MATERIALS CHECKLIST

- ☐ 1. **Financial Responsible Party Information Form.** Form can be obtained at: <https://lus.sbcounty.gov/planning-home/handouts/>.
- ☐ 2. **Hazardous Waste Site Certification Forms** (for water and sewer). Forms can be obtained at: <https://lus.sbcounty.gov/planning-home/handouts/>
- ☐ 4. **Property Owner Certification Form.** Form can be obtained at: <https://lus.sbcounty.gov/planning-home/handouts/>
- ☐ 5. **Letter of Intent.** A template can be located at: <https://lus.sbcounty.gov/planning-home/handouts/>
- ☐ 6. **Site/Plot Plan.** Site Plan instructions can be located at: <https://lus.sbcounty.gov/planning-home/handouts/>