



Land Use Services Department

Building & Safety Division

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Note: This Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner- Builder.

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work): _____

Project Location or Address: _____

Name of Authorized Agent: _____ Agent's Phone No.: _____

Address of Authorized Agent: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____

Date: _____

*Note: A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature **

* Acceptable verification documents include a copy of the owner's driver's license or the notarization of this document. Other verification may be determined acceptable to the agency. Verification information is retained until the validation of identity.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.