



**Code Enforcement
Denial of a Special Use Permit
Appeal to the Planning Commission Form**

This form must be filed within 10 days of the action date for the project action being appealed. Appeal applications received after this time will not be accepted.

General Procedures

Submit completed application and fees – Any appeal application this is submitted to the Land Use Services Department must be accompanied by the appropriate fee. The check or money order is made payable to: San Bernardino County Code Enforcement in the correct amount.

The fee for an appeal to the Planning Commission is **\$1496**.

NOTE: A copy of the completed Land Use Application and decision letter will be attached by the Code Enforcement Division.

Assessor Parcel Number: _____ Application Number _____

Your Name: _____ Phone: _____

Location of Property: _____

Mailing Address: _____

E-mail Address (please print clearly): _____

Reason for Appeal _____ Date of Action ____ / ____ / ____

Required: Reason for appeal **and** proposed solution (attach additional sheets if needed)

The Appeal Form must be submitted in person or by mail to:

San Bernardino County Land Use Services Department
Attn: Planning Commission Appeal/Special Use Permit
385 N. Arrowhead Ave, First Floor
San Bernardino, CA 92415

Please contact Code Enforcement at (909) 884-4056 within 5 days of submittal to confirm receipt of this request.

Appellant Signature

Date